



Decisions taken at the VIVID Board held at 5pm on Thursday 27 June 2019 at Peninsular House, Wharf Road, Portsmouth, PO2 8HB.

Present: Duncan Brown (DB)
Jane Earl (JE)
David French (DF)
Mike Kirk (MK) Chair
David Mairs (DM)
Mark Perry (MP)
Philip Raw (PR)
Lynda Shillaw (LS)
Michael Stancombe (MS)
Jane Tabor (JT)
Jean-Marc Vandevivere (J-MV)

Apologies: Jonathon Cowie (JC), Chief Operating Officer

In attendance: Julian Chun (JDC), Director of Strategic Services
Mike Shepherd (MJS), Director of New Business and Development
Stacey Stephens (SS), Head of Governance (Minutes)
Duncan Short (DS), Director of Resources
Derek Streek (DSt), Head of Neighbourhoods

DECISIONS TAKEN BY VIVID BOARD

VB 059/19 **Internal Controls**
The Board approved the self-assessment of compliance with the code of governance and regulatory standards.

VB 060/19 **Annual report and accounts**
The Board approved the:
i) audited financial statements of
 o VIVID Housing Ltd
 o Vestal Developments Ltd
 o VIVID Build Ltd
 o Hilda Ruth Daly Trust
 o Paddon Memorial Trust;
ii) respective letters of representation;
letters of support for Vestal and VIVID Build.

VB 063/19 **Notice of Annual General Meeting of VIVID Housing Ltd**
The Board approved:
i) The recommendations for appointments;
ii) The AGM notice (which was to be updated to include the names of the NED appointments).

VB 066/19 **Development progress report**
The Board confirmed that the Homes England compliance reports can be signed by the Development and New Business Director.

VB 070/19

Customer Service Task & Finish group Terms of Reference

The Board agreed to approve the Customer Service Task & Finish Group Terms of Reference, subject to the agreed changes being made.

VB 072/19

Fixed Term Tenancy Paper

The Board agreed:

- i) That for social homes we will no longer offer fixed term tenancies (other than in exceptional circumstances) but amend our Tenancy Policy so we only issue assured tenancies with probationary periods as appropriate.
- ii) That we offer longer terms for our market and intermediate renting customers – up to 5 years is suggested.
- iii) That for all existing customers on fixed term tenancies we will convert these to assured tenancies if they have clear rent accounts over the coming months as resources allow.

VB 073/19

Policies

The Board agreed to:

- i) approve the Prevention of financial crime policy;
- iii) approve the Safeguarding vulnerable adults policy;
- iv) approve the Safeguarding children policy;
- v) approve the Compensation policy;
- vi) approve the Anti-slavery and human trafficking statement;
- vii) approve the Transparency statement (subject to the change requested).